

NEW JERSEY CANNABIS REGULATORY COMMISSION



NOTICE OF VACANCY

Regulatory Officer 1

TITLE CODE: 56749

WORKWEEK: NL (35 hour)

ISSUE DATE:

October 12, 2021

SALARY RANGE: \$70,008.56 - \$99,596.69

RANGE: P26

OPEN TO: ☒ General Public

☒ State Wide (all Departments/State employees)

☐ Department Wide (open to Treasury employees)

☐ Unit Scope: ☐ Division Wide

CLOSING DATE:

November 9, 2021

DIVISION & WORK LOCATION:

NJ Cannabis Regulatory Commission
Office of the Chief Counsel/ Regulatory Affairs
225 East State Street, 2nd Floor
Trenton, NJ 08625

JOB DESCRIPTION

Under supervision assists in the drafting, coordinating, and revision of rules, regulations, and orders that may be required to implement the statutory authority, powers, and duties imposed upon the CRC. Assists the supervisory official in advising the CRC with respect to the application of various statutes, federal, and state. Assists in the review of formal decisions, orders, and reports prepared by staff to ensure compliance with appropriate laws as they affect the administrative and regulatory functions of the CRC and that they conform to established CRC policy and precedents. Helps review and advises the CRC with respect to decisions, orders, memoranda, correspondence, penalty settlements, and other instruments prepared by the staff prior to adoption or issuance. May be required to perform other related duties.

REQUIREMENTS

Open to full-time employees who meet the open-competitive requirements listed below:

EDUCATION: Graduation from an accredited law school with a Juris Doctor (J.D.) Degree.

EXPERIENCE: One (1) year of experience in conducting legal research, analyzing and evaluating legal documents, rules, regulations, and/or legislation, or the review and analysis of regulatory matters in a government agency; or one (1) year of experience as an attorney.

LICENSE: Appointee must be eligible to practice as an Attorney-At-Law in the State of New Jersey.

NOTE: Appointee must possess a current Certificate of Good Standing issued by the New Jersey Board of Bar Examiners, or other license to practice law issued by any state in the United States.

INSTRUCTIONS TO APPLY

If you are interested in this employment opportunity, please submit the following documents:

- Cover Letter/Letter of Interest,
- Resume
- Application for Employment found at <https://www.nj.gov/treasury/administration/pdf/hr-application.pdf>.

All responses must be submitted via email to address listed below by 5:00 pm (close of business) on the closing date listed above.

NJ Department of the Treasury

Employment Recruiter

Email address: EmploymentRecruiter@treas.nj.gov

(Please use "Reg Officer 1-CRC" in the Subject Line)

THIS IS NOT A PROMOTIONAL ANNOUNCEMENT.

Appointment(s) resulting from this posting will be in accordance with Civil Service Commission rules and regulations.

AUTHORIZED BY:

Holly Foster, Human Resources Officer

The State of New Jersey is an Equal Opportunity Employer